



City of Titusville Planning Department  
555 South Washington Avenue  
Titusville, FL 32796  
321.567.3860

# **APPLICATION**

## **CITY OF TITUSVILLE COMMUNITY REDEVELOPMENT AGENCY**

***PERMIT & IMPACT FEE INCENTIVE GRANT PROGRAM***

### **I. APPLICANT AND PROPERTY INFORMATION**

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Applicant Company Name: \_\_\_\_\_

Applicant/Company Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Web Site: \_\_\_\_\_

Proposed Building Use(s): \_\_\_\_\_  
\_\_\_\_\_

Parcel ID Number: \_\_\_\_\_

Property Location: \_\_\_\_\_

Are there any liens or existing Code violations on the property? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, briefly explain (attach additional pages if needed): \_\_\_\_\_  
\_\_\_\_\_

### **II. PROPERTY OWNER INFORMATION (if different from Applicant)**

Name of Property Owner: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

### III. PROJECT SUMMARY

a. Project Description: (Please describe in detail the proposed development project including a proposed site plan, building elevations showing the proposed architecture and color scheme, and indicate who the proposed building occupant(s) and or tenant(s) will be. Information should include the proposed use or uses, the number of square feet of proposed use, and any other such information that is sufficient to estimate the amount of impact and permit fees. Information from Brevard County regarding the County's impact fees should be attached to this application as well. Attach additional sheets and or exhibits if necessary.)

b. Project Schedule: (Please provide a detailed project construction schedule for the proposed development. A Gantt Chart or other graphic formats is acceptable.)

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#### IV. PROJECT CONSTRUCTION BUDGET – COST ESTIMATE

Total project cost estimate: \$\_\_\_\_\_

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#### V. ESTIMATED PROJECT PERMIT AND IMPACT FEES

BUILDING DIVISION REVIEW – NOTE: This section must be completed by the City of Titusville Building Division:

DEVELOPMENT FEES	ESTIMATED FEE AMOUNT
Building Permit	
Fire Review and Inspection	
Community Development Site Review	
Utilities Impact and Connection Fee	
City of Titusville Impact Fees	
Brevard County Impact Fees	

Total Project Development Fees:\_\_\_\_\_

Building Official/Reviewer and Date: \_\_\_\_\_

#### VI. ADDITIONAL REQUIRED SUBMISSIONS

1. Provide color photographs, preferably electronic, of the existing project site or buildings, depending on the situation. If actual photographs are submitted, the photos need to be a minimum of 4 inches by 6 inches in size.
2. Proof of property ownership (deed) or, a copy of a current Contract for Sale.
3. A Title Search showing that the property is free from any judgement liens, and all mortgage and tax obligations are current and that the lending institutions will provide updated information upon request by the Community Redevelopment Agency.
4. Proof of sufficient property insurance will be required prior to grant disbursement.

## V. CERTIFICATION

Please read the following and sign below. All owners, authorized corporate officers, or partners must sign this application.

The information contained in this application is accurate to the best of my knowledge. I understand that personal, business and/or property information may be requested pursuant to this application and hereby give consent for such information to be provided. I further understand that the CRA retains the sole decision as to whether this grant application is approved, disapproved, or modified and that no work shall begin until after a Grant Agreement has been executed between the Community Redevelopment Agency and me.

I agree to accept future maintenance and other associated costs occurring after the completion of the project for not less than five years.

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Applicant's Name (print)

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Property Owner's Name (print)

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Signature

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Signature

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Date

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Date