


**City of Titusville, Florida
Budget Transfer/Amendment Form**

Source of Funds:	Transaction Code	Account Number	Project Number	Description	Amount	BA/BT
FY2021						
	JE BR	104-5555-589-11-04		CY FUND BALANCE/RESTRICTED	\$ (15,000)	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
		Total Source of Funds			\$ (15,000)	
Use of Funds:						
FY2021						
	JE BR	104-5555-546.46-01		CRA OPERATING - REPAIR & MAINT SERVICES	\$ 15,000	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
				NOTE:FUND PURCHASE OF LANDSCAPE MULCH:SUMMARY OF ACTION 02/09/21, ITEM 8B.		
		Total Use of Funds			\$ 15,000	
Input Name:	S MILTON		Budget Office Approval:	T CHEVALLIER 		
Input Date	02/11/21		Budget Office Approval Date:	02/11/21		
Manual JE/BA#:	3170		Post Date:	02/09/21		

Budget Information



GL #	Over Budget
104-5555-589.11-04	No

Information as of: 02/11/2021

Selected GL Number: 104-5555-589.11-04

Description: CY FUND BALANCE/RESTRICTED

Footnotes: 0

Budget Checking Specific Detail

Budget Check Type: GL #

Amended Budget: \$37,324.00

Activity To Date: 0.00

Encumbered: 0.00

Other: 0.00

Total Available: \$37,324.00

Amount Requested: \$0.00

Remaining Available: 37,324.00

Unposted BAs: (\$15,000.00)

Close

Category: 8.
Item: B.

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council
From: William S. Larese, City Manager
Subject: **Budget Amendment - CRA Repair & Maintenance Services, Landscaping Mulch**
Department/Office: Community Development

Recommended Action:

Approve the Budget Amendment in the amount of \$15,000 to fund the purchase of landscape mulch for the CRA District.

Summary Explanation & Background:

Additional funding is needed to purchase landscape mulch for the CRA District. Due to the one-time cost of installing vegetation in the landscape beds on S. Washington Avenue and S. Hopkins Avenue between Grace Street and South Street, it is estimated that there will be insufficient funds to spread mulch to landscape beds in the CRA District. The Budget Amendment proposing to transfer \$15,000 from the CRA Fund Balance to the Repair and Maintenance account under CRA Operating Expenditures will ensure that there are funds to provide mulch for the landscape beds in the CRA District.

Alternatives:

1. Do not approve the Budget Amendment.

Item Budgeted:

Yes

Source/use of funds/Budget Book Page:

Account #104-5555-589.11-04, Current Year Restricted Fund Balance, page 92 FY2021 Adopted Budget Book.

Strategic Plan:

No. 4 – Economic Development

Strategic Plan Impact:

The Budget Amendment will further Strategic Plan Goal 4, Economic Development, continue efforts to eliminate blight.

ATTACHMENTS:

	Description	Upload Date	Type
□	BA for CRA Mulch	1/7/2021	Backup Material

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FY2021						
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	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
		Total Source of Funds			\$ (15,000)	
Use of Funds:						
FY2021						
	JE BR	104-5555-546.46-01		CRA OPERATING - REPAIR & MAINT SERVICES	\$ 15,000	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
	JE BR				\$ -	BA
				NOTE: TO FUND MULCH PURCHASE FOR CRA LANDSCAPE BEDS		
		Total Use of Funds			\$ 15,000	
Input Name:				Budget Office Approval:		
Input Date:				Budget Office Approval Date:		
Group/BA#:						

A. Award US1 Beautification Project – South to Grace

Approve award of bid #21-B-03 for US1 Beautification Project – South to Grace Project to JB's Lawn Control of Titusville, Florida in the amount of \$34,824.56 to provide nursery plantings, landscape material, and installation services to designated downtown Titusville areas. Additionally, authorize the Mayor to execute the contract.

Approved in accordance with recommendations.

B. Budget Amendment - CRA Repair & Maintenance Services, Landscaping Mulch

Approve the Budget Amendment in the amount of \$15,000 to fund the purchase of landscape mulch for the CRA District.

Approved in accordance with recommendations.

C. Resolution No. 6-2021 Approving Temporary Closure of State Roads for Special Event - Spaceship Earth Day Celebration

Approve Resolution No. 6-2021 approving the temporary closure of US1 on April 9, 2021 for the Spaceship Earth Day Celebration street party.

Approved in accordance with recommendations.

D. Approval of Additional Funding for an Emergency Purchase Order to KAG Specialty Products Group, LLC for Hauling Contaminated Stormwater

Approve additional funds be allocated to an existing emergency purchase order to KAG Specialty Products Group, LLC in the amount of \$120,000 for hauling of contaminated stormwater related to the sewer force main break at Sand Point Park and approve the associated budget amendment in the amount of \$200,000 to fund the emergency hauling.

Approved in accordance with recommendations.

E. Approve Award of Contract - THS Baffle Box Construction

Approve award of bid #21-B-017 to Gregori Construction, Inc. of Titusville, Florida in the amount of \$318,000.00 to construct the Titusville High School Basin Baffle Box. Additionally, authorize the Mayor to approve the associated budget amendment and execute the contract upon review and approval by City's Legal Department.

Approved in accordance with recommendations.

9. ORDINANCES – SECOND READING, PUBLIC HEARING AND RELATED ACTION