

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: Community Redevelopment Agency Members
From: William S. Larese, Executive Director
Subject: Stormwater Cured in Place Pipe (CIPP) Liner
Department/Office: Public Works

Recommended Action:

Recommend approval of the budget amendment in the amount of \$130,000 to transfer funds and create a new project for stormwater Cured in Place Pipe (CIPP) Liner within the CRA.

Summary Explanation & Background:

Contract CN20B012, Rehabilitation of Stormwater Pipes with Cured in Place Pipe (CIPP) Liner with Hinterland Group, Inc. of Cocoa Florida, was approved by Council on January 14, 2020.

There are two locations within the CRA that are in need of critical repair to the stormwater piping under the roadway. A comparison of replacing these pipes via traditional methods shows the CIPP process is more cost effective and allows the roadway to remain open and usable during the process.

The two locations are Grace St. and Palm Ave. from Main St. to Julia St. Slip lining these areas will allow us to add Grace St to the paving schedule and prevent us from having to excavate the newly paved Palm Ave in order to repair the pipes.

Alternatives:

Do not approve and do not repair the stormwater pipes

Item Budgeted:

Yes

Source/use of funds/Budget Book Page:

104-5555-565.65-00-CR2001
104-5555-565.65-00-CR1902
104-5555-565.65-00-CR1604

Strategic Plan:

No. 2 – Efficient and Effective Services

Strategic Plan Impact:

This action allows us to maintain the drainage system in the most cost effective manor.

ATTACHMENTS:

Description	Upload Date	Type
□ Budget Amendment	6/28/2021	Backup Material

City of Titusville, Florida

Budget Amendment/Transfer Form

Source of Funds:		Account Number	Project Number	Description	Amount	Budget Amendment /Budget Transfer
FY2021						
		104-5555-565.65-00-CR2001	CR2001	NON DEPARTMENTAL/CONSTRUCTION IN PROGRESS	\$ (39,572)	Budget Amendment
		104-5555-565.65-00-CR1902	CR1902	NON DEPARTMENTAL/CONSTRUCTION IN PROGRESS	\$ (27,000)	Budget Amendment
		104-5555-565.65-00-CR1604	CR1604	NON DEPARTMENTAL/CONSTRUCTION IN PROGRESS	\$ (63,428)	Budget Amendment
					\$ -	Budget Amendment
		Total Source of Funds			\$ (130,000)	
Use of Funds:						
FY2021						
		104-5555-565.65-CR2102	CR2102	NON DEPARTMENTAL/CONSTRUCTION IN PROGRESS	\$ 130,000	Budget Amendment
					\$ -	Budget Amendment
					\$ -	Budget Amendment
					\$ -	Budget Amendment
		Total Use of Funds			\$ 130,000	
		NOTE: CREATE A NEW PROJECT AND TRANSFER FUNDS FOR STORMWATER SLIP LINING.				
Input Name:		S MILTON		Budget Office Approval:		T CHEVALLIER
Input Date:				Budget Office Approval Date:		
Manual JE/BA#:				Post Date:		



CITY OF TITUS VILLE

COMMUNITY REDEVELOPMENT AGENCY

City Hall in Council Chambers

555 S. Washington Avenue Titusville, Florida 32796

Tuesday, July 13, 2021

5:30 PM

SUMMARY OF ACTION

In order to help prevent the spread of the COVID-19 (Coronavirus) and to comply with all local, state, and federal laws and guidelines regarding social distancing rules, designated seating shall be provided for the public at Community Redevelopment Agency and other City Boards meetings. Individual speakers shall, when directed to do so, be given the opportunity to speak on agenda items during the meetings in accordance with City of Titusville policies and Resolution No. 36-2020. No tripods, easels, props, or other demonstrative aids shall be brought into public meetings of Community Redevelopment Agency and City Boards. Speakers are permitted to have a sign with them during their designated speaking time provided that the sign is held by the speaker and is to be removed at the conclusion of their speaking time. Speakers who appear in person will be subject to screening for symptoms of COVID-19 and any persons exhibiting any symptoms of COVID-19 will not be permitted to enter City Hall or public meetings of Community Redevelopment Agency and City Boards. As an additional method for public participation, the public may submit written comments, via email to city.agenda@titusville.com or by regular mail to Community Redevelopment Agency's attention at City Hall, 555 South Washington Avenue, Titusville, FL 32796. Written comments must be received by noon (12:00 p.m.) prior to the start of the meeting and include the senders name, address and the subject line must specify the agenda item being addressed. All comments will be disseminated to the Community Redevelopment Agency members and made a part of the public record prior to any action being taken. Any person who decides to appeal any decision of the Community Redevelopment Agency with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City desires to accommodate persons with disabilities. Accordingly, any physically handicapped person, pursuant to Chapter 286.26 Florida Statutes, should, at least 48 hours prior to the meeting, submit a written request to the chairperson that the physically handicapped person desires to attend the meeting.

- 1. CALL TO ORDER**
- 2. DETERMINATION OF A QUORUM**

3. INVOCATION

A moment of silence was held.

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF MINUTES

A. Minutes

Approve the minutes of the regular Community Redevelopment Agency meeting on Tuesday, June 8, 2021.

Approved as submitted.

6. SPECIAL RECOGNITIONS AND PRESENTATIONS

7. OLD BUSINESS

8. NEW BUSINESS

A. Stormwater Cured in Place Pipe (CIPP) Liner

Recommend approval of the budget amendment in the amount of \$130,000 to transfer funds and create a new project for stormwater Cured in Place Pipe (CIPP) Liner within the CRA.

Approved as recommended.

B. American Rescue Plan Act – Farmers Market

Recommend Approval of the Proposed American Rescue Plan Act – Farmers Market program and drafting of a contract for the Greater Titusville Chamber of Commerce to operate the Program for the City Council's consideration.

Approved as recommended.

9. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

No action.

10. EXECUTIVE DIRECTORS REPORT

A. Executive Director's Report

The Executive Director presents the July CRA Report.

Executive Director Larese submitted his written report. No action was required.

11. ADJOURNMENT

Meeting adjourned at 5:55 p.m.



**CITY OF TITUSVILLE
CITY COUNCIL SUMMARY OF ACTION**

**TUESDAY, JULY 13, 2021
6:30 PM – COUNCIL CHAMBER
555 SOUTH WASHINGTON AVENUE, TITUSVILLE, FL 32796**

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Applicants for land use and zoning related items are advised that the resumes of staff members who prepare applicable staff reports are on file in the City Clerk's Office.

The City desires to accommodate persons with disabilities. Accordingly, any physically handicapped person, pursuant to Chapter 286.26 Florida Statutes, should, at least 48 hours prior to the meeting, submit a written request to the chairperson that the physically handicapped person desires to attend the meeting.

1. CALL TO ORDER

2. INVOCATION

A moment of silence was held.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Minutes

Approve the minutes of the regular City Council meetings on April 27, 2021 (6:30 p.m.), May 25, 2021 (6:30 p.m.) and June 8, 2021.

Approved as submitted.

5. SPECIAL RECOGNITIONS & PRESENTATIONS

6. BOARDS AND COMMISSIONS

A. Titusville Environmental Commission (TEC) Recommendation Related to Low Impact Development Presentations

Provide direction regarding the TEC recommendation to invite speakers from the Marine Resources Council and St. Johns River Water Management District to provide information about Low Impact Development.

Council supported a 10-15 minute presentation from Dr. Leesa Souto of the Marine Resources Council to provide information about Low Impact Development. This presentation will be held at the regular City Council meeting (Presentation Meeting) on July 27, 2021 at 5:30 p.m. Council advised that staff did not need to provide their presentation to Dr. Souto prior to the meeting for comments.

B. Titusville Environmental Commission

Accept the resignation of Regular Member Bryan Bobbitt of the Titusville Environmental Commission with an unexpired term to expire on November 30, 2021. His resignation was effective on June 8, 2021. Additionally, appoint one regular member to the Titusville Environmental Commission with an unexpired term to expire on November 30, 2021. If an alternate member is appointed as a regular member, appoint one alternate member to the Titusville Environmental Commission with an unexpired term to expire on November 30, 2023.

Accepted the resignation of Regular Member Bryan Bobbitt effective on June 8, 2021 with regrets. Appointed Alternate Member Laurilee Thompson (non-resident) as a regular member with an unexpired term to expire on November 30, 2021. Council requested staff advertise the alternate member vacancy with Alternate Member Laurilee Thompson being appointed as a regular member.

C. Historic Preservation Board Semi-Annual Report

The Historic Preservation Board's semi-annual written report is included in the agenda packet. No action is required.

The semi-annual report was a written report only. No action.

7. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS)

Council provided advisability, by consensus, for staff to prepare an ordinance to allow a Community Garden in the Downtown Mixed Use District.

8. CONSENT AGENDA

A. Resolution No. 21-2021 - Community Development Fee Resolution

Adopt the proposed fee Resolution No. 21-2021 for Community Development fees.

Approved in accordance with recommendations.

B. Memorandum of Understanding/Working Agreement between The Florida Department of Children and Families and Titusville Police Department

Authorize the City Manager and Chief of Police to execute the Memorandum of Understanding between the Florida Department of Children and Families and the City of Titusville on behalf of the Titusville Police Department.

Approved in accordance with recommendations.

C. Solid Waste Routing Software and Implementation Services

Approve award of Solid Waste Routing Software and Implementation Services (RFP#21-P-028) to C2Logix, Inc. of Clearwater, Florida in the total amount of \$178,089 over 5 years. Authorize the Mayor to execute the contract upon satisfaction of terms and conditions through review of the City Manager and City Attorney. Additionally, approve associated budget amendment in the amount of \$75,189 for the implementation.

Tabled to the regular City Council meeting on July 27, 2021 at 6:30 p.m.

D. Annual Pilot Club Mini Grant

Accept the annual Pilot Club Mini Grant in the amount of \$250 for the purchase of bicycle helmets.

Approved in accordance with recommendations.

E. Public Tax Deed Auction on July 22, 2021 for Sun Valley parcel Lot 25 Block 70

Consent to give City Attorney authority to bid at the public auction on Sun Valley property Lot 25 Block 70 which property is contiguous to other Sun Valley properties purchased by the City for its wellfield protection.

Approved in accordance with recommendations.

F. Stormwater Cured in Place Pipe (CIPP) Liner

Approve work order #2 in the amount of \$372,550 to Hinterland Group, Inc. of Cocoa, Florida to furnish and install Cure In-Place Pipe (CIPP) Liner for stormwater pipes in various areas of the City. Additionally, approve the associated budget amendments, increase the annual authorized contract amount, and authorize the Mayor to execute the work order.

Approved in accordance with recommendations.

G. Purchase of Vehicles - Public Works

Approve the use of Florida Sheriffs Association Cooperative Purchasing Program to purchase the budgeted vehicle replacements Z02136, and Z02137 to Nextran Truck Center Orlando, Florida in the total amount of \$860,112 for the purchase of three vehicles. Additionally, approve the associated budget amendment transferring funds to capital outlay projects Z02136 and Z02137 for this purchase and authorize use of necessary purchasing instrument via contract to be executed by the Mayor upon review and approval by City Manager, City Attorney, and City Staff and/or purchase order.

Approved in accordance with recommendations.

9. ORDINANCES – SECOND READING, PUBLIC HEARING AND RELATED ACTION

A. Ordinance No. 15-2021 Relating to Breweries

Conduct the second and final public hearing on Ordinance No. 15-2021 amending Chapter 28 "Zoning" of the Land Development Regulations to add craft brewery/craft distillery as a permitted use with limitations in the Tourist (T), Community Commercial (CC), Downtown Mixed Use (DMU), Shoreline Mixed Use (SMU), Regional Mixed Use (RMU) and Urban Village (UVv) zoning districts, amending the permitted use with limitations to require a conditional use permit in the Urban Mixed Use (UMU) zoning district, and amending the definition and standards of craft brewery/craft distillery and removing microbrewery as a permitted use with limitations in the Downtown Mixed Use (DMU) zoning district; specifically amending Section 28-54 "Use table", Section 28-204 "Craft brewery/craft distillery" and deleting Section 28-213 "Microbrewery"; providing for severability; repeal of conflicting ordinances; for an effective date and for incorporation into the code.

The Planning and Zoning Commission (P&Z) considered this ordinance on June 2, 2021 and unanimously (7:0) recommended approval with the following recommendation to change any zoning category that allows residential uses to require a conditional use where the proposed brewpub is within 100 feet of a residential use, otherwise the brewpub use shall be permitted as a limited use.

Approved as recommended by staff. This approval did not include the recommendation from the Planning and Zoning Commission.

B. Ordinance No. 16-2021 Grease Interceptors

Conduct the second reading and public hearing of Ordinance No. 16-2021 amending the Code of Ordinances to amend Chapter 21, Article III, Division 8, "Grease Interceptors" of the Code of Ordinances to provide flexibility to existing facilities