



Gateway to Nature & Space



## APPLICATION FOR DEVELOPMENT AGREEMENT

Please submit electronically a completed application including required submittals to the Planning Department for payment and meeting scheduling. Chapter 34 of the Titusville Land Development Regulations contains the instructions for filing and the required exhibits. INCOMPLETE APPLICATIONS SHALL NOT BE ACCEPTED.

<b>1. Project Information</b>	Project Name		Property Address/Location Description			
<b>2. Applicant/ Owner</b>	Name of Applicant/Contact		Name of Owner			
	Street Address		Street Address			
	City	State	Zip	City	State	Zip
	Telephone #		Telephone #			
	Fax #		Fax #			
E-Mail Address		E-Mail Address				
<b>3. Applicant Status</b>	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Agent <input type="checkbox"/> Other					
<b>4. Parcel ID</b>			<b>Tax Acct.</b>			
<b>5. Site Size</b> (Attach Legal Description)	Acres: _____ Square Feet: _____					
<b>6. Current Land Uses</b>	Identify the land uses located on-site and adjacent to the subject site (identify "all" uses that touch property on each boundary), such as grocery store, citrus farm, office, single family residential, etc.:					
	<b>SUBJECT SITE:</b> _____					
	<b>NORTH:</b> _____					
	<b>SOUTH:</b> _____					
	<b>EAST:</b> _____					
	<b>WEST:</b> _____					
<b>7. Current Designation</b>	Future Land Use:	Zoning:				

<b>8. Check other applications submitted</b>	Conditional Use <input type="checkbox"/>	Vacation of Easement <input type="checkbox"/>	Master Plan Approval <input type="checkbox"/>	Rezoning <input type="checkbox"/>
	Vacation of Right of Way <input type="checkbox"/>	Site Plan <input type="checkbox"/>	Subdivision/ Plat <input type="checkbox"/>	Other:
<b>9. Narrative</b>	Please provide a brief description of the request and the proposed project: (Attach separate narrative page if necessary)			

- **All applications shall require Community Development Staff review prior to submittal.**
- All applications shall be submitted to the Planning Department electronically and officially logged in by **end of business day**.
- Incomplete applications and applications without appropriate backup information/justification will not be accepted and will not be considered to be officially submitted until the appropriate information and fees are submitted. Meeting dates for incomplete applications will not be set until all required information and fees are submitted.
- Petitions requiring review from other boards or commissions prior to being forwarded to the Planning and Zoning Commission (P&Z)/City Council are not guaranteed placement on the originally scheduled date(s).
- All meeting agendas will be posted on the City's web site and staff reports for the request can be obtained by contacting the Planning Department at 321-567-3782.

## ACKNOWLEDGEMENT

1. I am the owner and/or legal representative of the owner of the property described, which is the subject of this application.
2. All answers to the questions in said application and all surveys and/or site plans and data attached to and made a part of this application are honest and true to the best of my knowledge and belief. By my signature below, I acknowledge that I have complied with all submittal requirements and that this request package is complete. I further understand that an incomplete application submittal may cause my application to be deferred.
3. Should this application be granted, I understand that any condition(s) imposed upon the granting of this request shall be binding to the owner, his heirs, and successors in title to possession of the subject property.
4. I understand that I must attend all applicable meetings and have been informed of the meeting date(s) and time(s). I understand that if I fail to appear at an applicable meeting, the appropriate Board or Commission may either table or deny the request.
5. I understand that my request if approved does not encumber provision of utility, road or other City infrastructure capacity. The analysis provided by staff of existing levels of service for public facilities and services in the vicinity of the parcel identified in this application is a non-binding analysis, and does not guarantee capacity will be available in the future or encumber/reserve capacity for any period of time.

This matter is subject to quasi-judicial rules of procedure. Interested parties should limit contact with the City Council, Board of Adjustment & Appeals, and Planning & Zoning Commission on this topic to properly noticed public hearings or to written communication to the City Clerk's Office, City of Titusville, P.O. Box 2806, Titusville, FL 32781

/s/

(Signature\*)

(Date)

*\* By entering your name in the "Signature" box above, you are signing this Application electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Application. By entering your name in the "Signature" box above, you consent to be legally bound by this Application's terms and conditions.*

**DATE RECEIVED:**\_\_\_\_\_

**ACCEPTED BY:**\_\_\_\_\_



## Gateway to Nature & Space

## SUBMITTAL CHECKLIST

(Development Review Procedures Manual Section 16)

Please fill out the following and submit the documents to the Planning Department electronically.  
Payment of fees does not ensure a favorable decision. Additional information may include documents initially waived at the pre-application meeting but subsequently determined necessary by staff.

1.	Completed application, fees, and submittals per Sec. 16.1 and 16.2 of the DRPM	<input type="checkbox"/>
2.	A concise and complete recital of the proposed contents of the development agreement.	<input type="checkbox"/>
3.	Development uses permitted on the parcel of land, including population densities and building intensities, and heights of structures on site.	<input type="checkbox"/>
4.	A description of the public facilities which will provide services, the approximate date that new public facilities, if needed, will be constructed, and a schedule to assure that the public facilities and services will be available concurrent with the impacts of development.	<input type="checkbox"/>
5.	A description of any reservation or dedication of land for public purposes.	<input type="checkbox"/>
6.	A statement or finding demonstrating that the proposed development agreement will be consistent with the comprehensive plan of the city.	<input type="checkbox"/>
7.	Legal description of the parcel of land thereof, which will be the subject of development agreement.	<input type="checkbox"/>
8.	The desired duration of the development agreement not to exceed five (5) years.	<input type="checkbox"/>
9.	Any deed restrictions existing or being imposed upon the parcel of lands for development, and a description of any reservation or dedication of land for public purposes.	<input type="checkbox"/>
10.	A title opinion from a Florida attorney (which opinion is in a form acceptable to the city)	<input type="checkbox"/>
11.	A statement listing all contemplated zoning districts or land use modifications or requests for more flexibility that will be required if the proposed development plan were to be approved.	<input type="checkbox"/>
12.	A survey of the parcel of land showing the approximate location of all environmentally sensitive lands.	<input type="checkbox"/>
13.	A description of all existing and proposed utilities.	<input type="checkbox"/>
14.	A conceptual drainage plan for the proposed project indicating thereon the existing drainage features and land topography.	<input type="checkbox"/>
15.	A conceptual use grading plan and included therewith the elevation requirements of the National Flood Insurance Program as applicable to the city.	<input type="checkbox"/>
16.	A conceptual plan showing the proposed layout of streets, lots, green areas, conservation areas, bike ways, parks, public facilities and such other amenities.	<input type="checkbox"/>
17.	Any further information that the city may require because of the particular nature or location of the development.	<input type="checkbox"/>
18.	A legal description of the land subject to the agreement and the identification of all persons having legal or equitable ownership therein.	<input type="checkbox"/>
19.	The duration of the development agreement, which duration shall not exceed an initial duration of five (5) years, however, the applicant may request an extension of the agreement from the city council consistent with F.S. § 163.3229, as may be amended from time to time, after being subject to the same public hearing process necessary for initial approval of the development agreement.	<input type="checkbox"/>
20.	The development uses permitted on the land, including population densities, building intensities and building height(s).	<input type="checkbox"/>

21.	A description of the public facilities and services, including on-site improvement that will serve the proposed project, including designation of the entity or agency that shall be providing such facilities. Additionally, if new facilities are needed to serve the project, the date by which such facilities will be constructed and a schedule to assure that public facilities and services shall be available concurrent with the impact of the development project shall be provided.	<input type="checkbox"/>
22.	A description of any reservation or dedication of land for public purposes. (Specific detail in Technical Manual Section 16.2.5)	<input type="checkbox"/>
23.	A description of all local development permits approved or needed to be approved for the development of the land. (Specific details Technical Manual Section 16.2.6)	<input type="checkbox"/>
24.	A specific finding in the development agreement that the proposed project permitted or proposed is consistent with the city's Comprehensive Plan or that, if amendments, modifications, variances or exceptions are necessary for the zoning district or land use plan designations on the subject parcel of land, such development agreement is contingent upon those being made and approved by the appropriate governmental agencies.	<input type="checkbox"/>
25.	Statement in the development agreement showing how sidewalk and pedestrian travel is being addressed.	<input type="checkbox"/>
26.	A statement in the development agreement showing how environmentally sensitive land will be preserved and managed;	<input type="checkbox"/>
27.	A statement in the development agreement showing how threatened or endangered species are being protected.	<input type="checkbox"/>
28.	A statement that the city council may provide for any conditions, terms, restrictions or other requirements determined to be necessary for the public health, safety, aesthetics or welfare of its citizens and such conditions, terms or restrictions may be more onerous or demanding than those otherwise specifically required by the existing land development standards.	<input type="checkbox"/>
29.	A statement indicating that failure of the development agreement to address a particular permit condition, term or restriction shall not relieve the owner or developer of the necessity of complying with the laws governing said permitting requirements, conditions, terms or restriction.	<input type="checkbox"/>
30.	A provision that any matter or thing required to be performed under existing ordinances of the city shall not be otherwise amended, modified or waived, unless such modification, amendment or waiver is expressly provided for in the development agreement with specific reference to the Code provision so waived, modified or amended.	<input type="checkbox"/>
31.	A statement whereby if the applicant, upon approval of the agreement, fails to comply with the terms of the agreement, the city may bring an action in a court of law with competent jurisdiction to protect its rights and interests. All associated reasonable costs and attorney's fees shall be reimbursed to the city if an action at law is necessary.	<input type="checkbox"/>
32.	Evidence of a community engagement meeting as outlined in Section 34-13, Community Engagement is required prior to the item being advertised for the first public hearing.	<input type="checkbox"/>