

**CITY OF TITUSVILLE
HARRY T MOORE SOCIAL SERVICE CENTER (HTMC)
TEMPORARY AD HOC COMMITTEE**

INTENT

The City will convene an Ad Hoc Committee (herein known as the Titusville Social Services Committee) for the purpose of discussing the operations and services of the Harry T. Moore Social Service Center and address specific community needs and gaps.

Citizens play a vital role in our community by providing input on services that exist and gaps where they do not. The intent of the Committee will be to provide staff with insight and recommendations on identifying existing services available, critical service gaps, and providing recommendations for any adjustments needed to services and activities offered at the Harry T. Moore Social Service Center that can be reasonably achieved.

OBJECTIVES

The Committee will meet once a month for a period of at least six months in the Community Room at the Harry T. Moore Social Service Center on the third Wednesday of the month. Meetings will be scheduled for one hour but may be extended to two hours. Meetings are scheduled to start at 5:30pm but are subject to change by the Committee.

The Committee shall consist of at least five (5) members appointed by City Council from the pool of applications received. An additional two (2) members may be appointed by a majority vote of Council based on recommendations from staff. The Committee shall not exceed seven (7) members.

The Committee shall have a majority composition of applicants who are current or potential “end-users” of the social service systems within Brevard County, or those that have utilized services at the Harry T. Moore Social Service Center. Members shall reside within the city limits of Titusville. At least three (3) appointed members shall reside within one of the identified low-income target areas on the attached map Exhibit A. The remaining appointed members can be at large from within the city limits.

DELIVERABLES

The Committee’s identified service gaps will be consolidated into a report to City Council and provide recommendations to bridge those gaps. The Committee’s report will be made available to non-profit service agencies serving Titusville and throughout Brevard County. This will inform these agencies of the identified needs and gaps from a community’s perspective. Non-profit service agency’s will be invited to establish or re-establish a satellite office at the Harry T. Moore Social Services Center in effort to address the identified gaps.

The Neighborhood Services Department will assist the Committee and provide supportive staff for scheduling meetings, taking notes or minutes, and drafting a report with recommendations to City Council.

Ad Hoc application [Exhibit B] will be made available at the Harry T. Moore Social Service Center and City Hall. It is anticipated that the Ad Hoc will be convened on or about December 2025.

EXHIBIT A

