



The City of Titusville  
Historic Preservation Board  
Local Historic Resource Nomination Form

**1. Location**

Street Address \_\_\_\_\_

Original Street Name (if any) \_\_\_\_\_

City Titusville State Florida Zip Code \_\_\_\_\_

Streets that form block where property is located  
\_\_\_\_\_ North, \_\_\_\_\_ South, \_\_\_\_\_ East, \_\_\_\_\_ West

**2. Present Property Owner**

Owner Name \_\_\_\_\_

Contact Person / Title \_\_\_\_\_

Address (if different than above) \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

**3. Brevard County Property Appraiser Information**

Acreage of Property (Site Size) \_\_\_\_\_ Brevard County Parcel ID \_\_\_\_\_

Zoning District \_\_\_\_\_ Present Use \_\_\_\_\_

Subdivision Name \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Flood Zone \_\_\_\_\_

Legal Description (or provide separate sheet) \_\_\_\_\_  
\_\_\_\_\_

Florida Master Site File Number (if any) \_\_\_\_\_

**4. Current Designation**

- Not designated on Local or National Registers
- Contributing property in a Locally designated district
- Contributing property in a Nationally designated district
- Individually listed on the National Register Record # \_\_\_\_\_

## Architectural Significance and Features

### 5. Classification

#### Category

- Building
- Structure
- Object
- Site

#### Ownership

- Private
- Public
- Both

#### Present Use

- Agriculture
- Commercial
- Cemetery
- Educational
- Entertainment
- Government
- Other \_\_\_\_\_
- Military
- Museum
- Park
- Private Residence
- Religious
- Transportation

#### Number of Resources within Property

- \_\_\_\_\_ Building(s)
- \_\_\_\_\_ District
- \_\_\_\_\_ Landscape features
- \_\_\_\_\_ Object
- \_\_\_\_\_ Site
- \_\_\_\_\_ Structure
- \_\_\_\_\_ Total Number of Resources

### 6. Construction Description

#### Plan Shape

- Circular
- Rectangular
- Square
- H-Shaped
- L-Shaped
- U-Shaped
- Irregular
- Other \_\_\_\_\_

#### Primary Window Type

- Single/Double Hung
- Casement
- Fixed
- Sliding
- Other \_\_\_\_\_

Building Placement/Orientation on site \_\_\_\_\_

Building Form and Architectural Style \_\_\_\_\_

Number of Stories \_\_\_\_\_ Roof Material \_\_\_\_\_

#### Foundation

- Brick
- Concrete Block
- Slab
- Stone
- Other \_\_\_\_\_

#### Roof Form

- Flat
- Gable
- Gambrel
- Hip
- Mansard
- Other

Structural Framing

- Concrete
- Masonry
- Steel
- Wood
- Other \_\_\_\_\_

Façade

- Aluminum Siding
- Brick
- Clapboard
- Shingle
- Other \_\_\_\_\_
- Stone
- Stucco
- Synthetic Stucco
- Vinyl Siding

Predominant architectural and site features of the property: \_\_\_\_\_

**7. Condition Evaluation**

- |  |  |                                      |  |
|--|--|--------------------------------------|--|
| Collapsed or off foundation                  | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Leaning or other structural damage           | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Damage to windows, doors                     | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Chimney, parapet or other falling hazard     | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Roof damage                                  | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Foundation damage                            | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Siding damage                                | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Damage to electrical, mechanical, AC systems | <input type="checkbox"/> Minor/None        | <input type="checkbox"/> Moderate    | <input type="checkbox"/> Severe          |
| Interior Condition                           | <input type="checkbox"/> Structural Damage | <input type="checkbox"/> Mold/Mildew | <input type="checkbox"/> Falling Plaster |
|  | <input type="checkbox"/> Other _____       |                                      |  |

**Integrity Issues**

- Has the general form (plan shape) been maintained? Yes/No
- Have the alterations/additions been made during a period of significance, whereby those alterations have been a part of the evolving history of the house/building? Yes/No
- Do the window openings maintain their original dimensions, even though the window type may be different from the original configuration? Yes/No
- Are the original roof slopes maintained? Yes/No
- Are the original construction materials still evident? Yes/No
- Is the original character of the resource, dating from its initial construction period, still apparent even though additions and alterations may have occurred? Yes/No
- Do the major alterations/additions affect a major elevation? Yes/No

Notes/additional information \_\_\_\_\_

**8. History of Resource**

Historic Name (will appear on plaque) \_\_\_\_\_

Common Name (if any) \_\_\_\_\_

Include source of information, when known

Original date of construction \_\_\_\_\_ Original Architect/Builder \_\_\_\_\_

**Ownership History of the Land**

Original Owner \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_  
Date \_\_\_\_\_ Owner \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_  
Date \_\_\_\_\_ Owner \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_  
Date \_\_\_\_\_ Owner \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_  
Date \_\_\_\_\_ Owner \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_  
Date \_\_\_\_\_ Owner \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_

(If more than 6 deeds please attach an additional sheet. Submit copies of all warranty deeds)

Has the building, object or structure been moved? Yes/No Date of move \_\_\_\_\_

If yes, original Site \_\_\_\_\_

Will the building, object or structure be moved? Yes/No Date of move \_\_\_\_\_

If yes, new Site \_\_\_\_\_

Additions or Alterations (include type and date of alteration) \_\_\_\_\_

\_\_\_\_\_

Historic Use of Site \_\_\_\_\_

\_\_\_\_\_

Please submit a copy of each item, if available

- Original construction plans
- Abstract of title
- Historic photograph(s)
- Other resource documenting historical information

**9. Statement of Significance (Architectural and Historical)**

Applicable Criteria (Land Development Code 29-116)

The resource must be significant in Titusville's history, architecture, archaeology and culture, and possess integrity of location, design, setting, materials, workmanship or association; and must meet one (1) or more of the following criteria:

- Is associated with event(s) that have made significant contributions to the pattern of history in the community, Brevard County, the State or the Nation. The property must have an important association with the event or historic trend, and retain its historic integrity.

- Is associated with the lives of persons significant in the past of the community, Brevard County, the State or Nation. The property is usually associated with the person's productive life, reflecting the time period when he or she achieved significance.
- Recognizes the quality of design and construction and embodies the distinctive characteristics of an architectural type, period, style or method of construction; or the work of a prominent designer or builder; or contains elements of design, detail, materials, or craftsmanship of outstanding quality; or that represents a significant innovation or adaptation to the local Florida environment; or represents a distinguishable entity whose components may lack individual distinction. The property must physically convey the qualities for which it is nominated.
- Has yielded, or is likely to yield, historical or pre-historical information. The property must have, or have had, information to contribute to our understanding of human history or prehistory, and the information must be considered important. The site must retain the ability to convey its association as the repository of important information, the location of historic events, or the representation of important trends.
- Is listed in the National Register of Historic Places as established by the National Historic Preservation Act of 1966 (as amended).
- Is a part of, or related to, a landscape, park, environmental feature or other distinctive area, and should be developed or preserved according to a plan based upon a historical, cultural, or architectural motif; or because of its prominent or spatial location, contrast of siting, age, or scale is an easily identifiable visual feature of a neighborhood or the City and contributes to the distinctive quality of such neighborhood or the City.
- A building or structure that has been removed from its original location but is significant primarily for architectural value, or is the surviving structure most importantly associated with a historic person or event.
- A birthplace or grave of a local historical figure of outstanding importance if there is no appropriate site or building directly associated with his or her productive life.
- A cemetery that derives its primary significance from graves of persons of outstanding importance, from age, from distinctive design features, or from association with historic events.
- A reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan and no other building or structure with the same association has survived.
- A property primarily commemorative in intent if design, age, tradition, or symbolic value has invested it with its own exceptional significance.
- A property achieving significance within the past fifty (50) years if it is of exceptional importance.
- A religious property deriving primary significance from architectural or artistic distinction or historical importance.

Statement of Significance

Please provide a written statement of significance on separate sheet. Begin with a summary paragraph that explains for whom the property was constructed/developed. State why the property is significant under the one (1) or more of the criteria above.

**10. Bibliographic References** (if available)

Please include copies of any primary and secondary reference materials available along with the reference numbers, pages, titles etc. These include:

- Books \_\_\_\_\_
- Journal articles \_\_\_\_\_
- Newspapers \_\_\_\_\_
- Wills \_\_\_\_\_
- Sanborn Fire Insurance Maps \_\_\_\_\_
- City directories \_\_\_\_\_
- Florida Photographic Archives \_\_\_\_\_
- City and County records generally located in the Brevard County Clerk’s Office such as tax rolls, plat Maps \_\_\_\_\_
- City and County Planning Department and building permit records \_\_\_\_\_
- Florida Master Site File records \_\_\_\_\_

**11. Photographic Information**

Please attach current photographs of the property(s) documenting all major character defining features, no smaller than 3 1/2 by 5 inches, from all sides of the property or historic resource. At least one picture should be taken from such an angle that the front and side of the property are both visible.

**12. Plaque Details**

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## Property Owner Authorization Form

DATE \_\_\_\_\_

TO City of Titusville  
Attn: Planning Department  
555 S. Washington Avenue  
Titusville, FL 32796-3584

RE \_\_\_\_\_  
(Address and/or Legal Description)

I hereby give my written consent and approval for this property's nomination for designation as a Titusville Historic Resource and National Register of Historic Places, as appropriate. I acknowledge that the City of Titusville will provide a plaque to be installed on the outside of the structure and visible from the street on which the structure faces. I further acknowledge that any fee paid by the City related to designation of the subject property will be reimbursed by a property owner requesting undesignation.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone Number

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_.

Form of Identification \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_  
(Date)

*Each owner of record must sign a separate form. Reproduce form as needed.*

# City of Titusville

## Historic Designation Plaque Program

Local Historic Designations by the Titusville Historic Preservation Board

Locally designated historic structures by the City of Titusville's Historic Preservation Board will receive an 8x10 oval bronze plaque. The plaque is required to be installed on the front of the structure to the right or left of the main front door and be visible from the street. If the plaque cannot be installed to the right or left of the main front door; an alternate location must be provided to the Historic Preservation Board for review and approval before the plaque can be installed on the structure. A picture or sketch of the structure can be used to show the alternate location for the plaque.

The plaque will come with 4 predrilled holes and 4 threaded screws for installation purposes. The owner of the property can choose to install the plaque or may choose to sign a release form, which will be provided if said option is chosen.

The property owners are responsible for the proper care and maintenance of the historical plaque on their property. In general, this means keeping the plaque reasonably clean, free of visual obstructions, and maintaining the means for visibility.

The owner agrees to notify the Historic Preservation Board of any damage to or theft of plaque, or if the historical structure has lost its significance or physical integrity.

If the property transfers ownership, the owner agrees to inform the new owner of the significance of the plaque and its relationship to the historic structure.

The plaque should not be removed or displayed elsewhere.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### PLEASE CHECK ONE:

I choose to install or have installed the Historical plaque on the designated structure on my own.

I choose to sign the attached release form to allow the City to install the plaque.

**I ACCEPT THIS HISTORICAL PLAQUE AND AGREE TO THE RESPONSIBILITIES DESCRIBED ABOVE:**

Signature of owner: \_\_\_\_\_ Date: \_\_\_\_\_



**CITY OF TITUSVILLE  
INDEMNIFICATION, and HOLD HARMLESS AGREEMENT**

The undersigned, [OWNER], its agents, administrators, successors and assigns, agrees, to the extent permissible by law, to hereby INDEMNIFY, DEFEND, AND HOLD HARMLESS the City of Titusville, their officers, officials, servants, agents, employees, and successors (“The City” or “RELEASEES”) from any and all liability, claims, loss, fines, demands, suits, damages, judgments, executions, actions, causes of actions, expenses or costs, including court costs and attorney’s fees, that may be incurred as a result of, arising from, or related in any way to the activity of the installation of an historic designation plaque at property located at

[ADDRESS] \_\_\_\_\_;  
placement approved by the Historic Preservation Board.

It is the undersigned’s express intent, to the extent permissible by law, that this Indemnification and Hold Harmless Agreement shall be deemed as a RELEASE, WAIVER, DISCHARGE, AND COVENANT NOT TO SUE the above named RELEASEES. The undersigned hereby further agrees that this Indemnification and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Florida.

IN SIGNING THIS RELEASE, THE UNDERSIGNED ACKNOWLEDGES AND REPRESENTS THAT IT has read the foregoing Indemnification and Hold Harmless Agreement, understands it and signs it voluntarily of its own free act and deed; no oral representations, statements or inducements, apart from the foregoing written agreement, have been made. The undersigned is authorized to sign this Release and is signed for full, adequate and complete consideration fully intending to be bound by same.

IN WITNESS WHEREOF, I have hereunto set my hand on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**STATE OF FLORIDA:**

**COUNTY OF BREVARD:**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, who is personally known to me, or produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public, State of Florida

Printed Name:

My Commission expires: